



More information is available at
www.kela.fi/social-assistance



If you have questions, please call our customer
service number (www.kela.fi/call-kela)



Please make sure to complete the form carefully. Attach
all necessary documentation.

We may contact you for further information if necessary.

You can send the form and any supporting documents
by mail. The address is Kela, PL 10, 00056 KELA.

i If you or your family own shares in several companies, complete a separate form TO 4e for each company. Kela has the right to receive the information from the credit record about the applicant's entrepreneurial activity that is necessary in order to determine the entitlement to basic social assistance.

1. Self-employed person

Personal identity code Family name and given name

2. Company

Name of company Business ID

Address of company

Line of business of company

Company form:

☐ Self-employed/firm ☐ General partnership ☐ Limited partnership ☐ Limited liability company

☐ Other. Please specify: _____

The entrepreneurial activity is

☐ full-time ☐ part-time ☐ seasonal **i** You can provide further details at section 9.

☐ The entrepreneurial activity has ended or will end on _____

3. Recently established company

Amount of business start-up grant € _____ per day for the period _____ – _____

4. Ownership of the company

Own ownership share: _____ %

Names and ownership shares of other partners:

_____ %

_____ %

_____ %

5. The company's employees

Is your spouse/partner working in the company? ☐ No ☐ Yes

Does the company have other employees? ☐ No ☐ Yes. _____ persons.

6. Income from the company

- i** If your incomes vary and the income that will actually be received in the month of application is not yet known, please give an estimate of your income on the basis of the income received and the income available from the entrepreneurial activity in the preceding months. Kela assesses your income on the basis of your statement and your income for the preceding months. Considered as income for the self-employed person are also such private expenses of the self-employed person and his or her family that the self-employed person has paid from the assets of the company. Income available from the company is a primary source of income in relation to social assistance.

Estimate of net monthly income from the company: ☐ for the self-employed person _____ €/month.

☐ for the spouse/partner _____ €/month.

State in the following the income from the company for the preceding two months

	_____ (month)	_____ (month)
Net wages	€ _____	€ _____
Private withdrawals	€ _____	€ _____
Fringe benefits (accommodation, car, meals etc.)	€ _____	€ _____
Per diem allowances	€ _____	€ _____
Kilometre allowances	€ _____	€ _____
Loans from the company	€ _____	€ _____
Other income (distribution of profits, dividend etc.)	€ _____	€ _____

7. Most recent financial statement

Profit/loss for the accounting period: € _____

Accounts kept by: _____

8. Enclosures

- i** Please include copies of all supporting documentation. Supporting documents that have already been sent to Kela need not be sent again.

- ☐ The company's bank account statements for the previous three months
- ☐ Verifications of income not withdrawn from invoicing service
- ☐ Calculation from invoicing service on wages and other income
- ☐ Bookkeeping records for the three months preceding the month of application if you apply for social assistance for the first time
- ☐ Cash-flow calculation for cash assets or other verification of the amount and use of cash assets
- ☐ Decision on start-up grant
- ☐ Other. Please specify: _____

9. Additional information

☐ Additional information on a separate sheet. Write your name and personal identity code on the sheet.

10. Signature

I declare that the information I have given is true and accurate. I will notify any changes.

Place and date

Signature